

### Schedule 3

#### Data about directors, shareholders consultants, employees or other personnel of Clients

	What Members collect	Source	Purpose	Legal basis	Recipients
<b>Contact information</b>	Contact addresses	Individual himself or herself	For contacting individuals where the relevant Member needs to do so as part of any Client work	The relevant Member's legitimate interests in performing its instructions and in marketing its services	The Client Chambers Other professional advisers of the Client
	Landline/mobile phone or fax numbers	The client (who will be an entity or another individual with whom the individual has a connection, such as employee, contractor) Other professional advisers Other parties involved in matter	For marketing the relevant Member's services, in person, or via communications	The legitimate interest of the Client in performing its instructions	Other parties and/or their professional advisers involved in a matter where required as part of the conduct of the matter
	Email addresses		For communications in relation to establishing a client relationship, obtaining evidence of identity of the Client, and communications regarding the relevant Member's services and fees	Compliance with a legal obligation	Government bodies (such as HMRC) Courts, tribunals, local authorities, where required as part of the conduct of the matter
	Previous addresses		For use in order to fulfil the Client's instructions		UK regulatory and law enforcement bodies, where required of the relevant Member under UK law or regulation
					Our service providers (such as data storage, typing, administrative support and audit) Compilers of legal directories (where you

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				have agreed to be a referee)	
<b>Employment information</b>	<p>Position/Title</p> <p>Employment history</p> <p>Professional specialisms</p> <p>Qualifications</p>	<p>Individual himself or herself</p> <p>The Client</p> <p>Other professional advisers</p> <p>Other parties involved in matter</p>	<p>For use in order to fulfil the Client's instructions</p> <p>For communications in relation to establishing a client relationship, obtaining evidence of identity of the Client, and communications regarding the Member's services and fees</p> <p>For marketing the relevant Member's services, in person, or via communications</p>	<p>The relevant Member's legitimate interests in performing its instructions and in marketing its services</p> <p>Compliance with a legal obligation</p>	<p>The Client</p> <p>Chambers</p> <p>Other professional advisers of the Client</p> <p>Other parties and/or their professional advisers involved in a matter where required as part of the conduct of the matter</p> <p>Government bodies (such as HMRC) Courts, tribunals, local authorities, where required as part of the conduct of the matter</p> <p>UK regulatory and law enforcement bodies, where required of the relevant Member under UK law or regulation</p> <p>Our service providers (such as data storage, typing, administrative support and audit)</p>
<b>Interests</b>	Professional and personal interests	Individual himself or herself	For use in order to fulfil the Client's instructions	The relevant Member's legitimate	The Client

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	Other parties involved in matter	For marketing the relevant Member's services, in person, or via communications	<p>interests in performing its instructions</p> <p>The legitimate interest of the Client in performing its instructions.</p> <p>The relevant Member's legitimate interests in marketing its services</p>	<p>Chambers</p> <p>Other professional advisers of the Client</p> <p>Other parties and/or their professional advisers involved in a matter where required as part of the conduct of the matter</p> <p>Government bodies (such as HMRC) Courts, tribunals, local authorities, where required as part of the conduct of the matter</p> <p>Our service providers (such as data storage, typing, administrative support and audit)</p>
<b>Financial information</b>	<p>Bank details</p> <p>Transaction history</p>	<p>Individual himself or herself</p> <p>The Client</p> <p>Other professional advisers</p> <p>Other parties involved in matter</p> <p>Third party information sources, such as credit</p>	<p>Captured when we receive or make a payment to/from an individual, or make payments on behalf of an individual and retained as evidence of the transactions</p> <p>Compliance with a legal obligation</p> <p>The relevant Member's legitimate interests in performing its instructions and establishing the Client's ability to pay the costs of a matter</p>	<p>The Client</p> <p>Chambers</p> <p>Other professional advisers of the Client</p> <p>Our bank</p> <p>Other parties and/or their professional advisers involved in a matter where required as part of the conduct of the matter</p>

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	reference databases			<p>Government bodies (such as HMRC) Courts, tribunals, local authorities, where required as part of the conduct of the matter</p> <p>UK regulatory and law enforcement bodies, where required of the relevant Member under UK law or regulation</p> <p>Our service providers (such as data storage, typing, administrative support and audit)</p>
<b>ID document information</b>	<p>Information contained in or provided to us as part of the Client ID checks. This includes details included in copy personal photo and residential ID documents we receive.</p>	<p>Individual himself or herself</p> <p>The Client</p> <p>Other professional advisers</p>	<p>For communications in relation to establishing a client relationship, obtaining evidence of identity of the Client, and communications regarding the relevant Member's services and fees</p>	<p>Compliance with a legal obligation</p> <p>Consent</p> <p>UK regulatory and law enforcement bodies, where required of the relevant Member under UK law or regulation</p> <p>With the consent of the individual, the relevant Member will provide copies of documents to other organisations who wish to verify the identity of the individual</p>
<b>Other</b>	Other information which is relevant to our services and which is supplied to us or	Individual himself or herself	For use in order to fulfil the Client's instructions	<p>The relevant Member's legitimate interests in</p> <p>The Client Chambers</p>

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<p>obtained by us in order to fulfil our instructions from the Client. The nature of the information will depend upon the matter concerned but may include:</p> <p>Copies of correspondence, messages and documents written by or to the individual.</p> <p>Information about health (for example in the context of medical treatment or employment disputes or private wealth planning)</p> <p>Information about the individual's sex life (for example in the context of matrimonial matters)</p> <p>Information about trade union membership in the context of employment matters</p> <p>Information about criminal convictions, where these are pertinent to a matrimonial, immigration or litigation matter or where the information is provided for the relevant Member to assist Client in complying with</p>	<p>The Client</p> <p>Other professional advisers</p> <p>Other parties involved in matter</p> <p>Third party information sources, such as credit reference databases</p>		<p>performing its instructions and in marketing its services</p> <p>The legitimate interest of the Client in performing its instructions.</p> <p>Compliance with a legal obligation</p>	<p>Other professional advisers of the Client</p> <p>Other parties and/or their professional advisers involved in a matter where required as part of the conduct of the matter</p> <p>Government bodies (such as HMRC) Courts, tribunals, local authorities, where required as part of the conduct of the matter</p> <p>UK regulatory and law enforcement bodies, where required of the relevant Member under UK law or regulation</p> <p>Our service providers (such as data storage, typing, administrative support and audit)</p>

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disclosure obligations				