

## Schedule 5

### Data about individuals who apply for membership, employment, pupillage or work experience with Chambers

	What we collect	Source	Purpose	Legal basis	Recipients
<b>Contact information</b>	Name	Individual himself or herself	For contacting individuals where required	Our legitimate interest in processing such information in the course of their prospective employment or membership	UK regulatory and law enforcement bodies, where required of us under UK law or regulation  Our service providers (such as data storage, typing, administrative support and audit)
	Home and work addresses				
	Landline/mobile phone or fax numbers	Recruitment agency	For obtaining/verifying evidence of identity		
	Email addresses				
	Previous addresses				
<b>Employment information</b>	Position/Title	Individual himself or herself	For assessing their suitability for the role	Our legitimate interest in processing such information in the course of their prospective employment or membership	Our service providers (such as data storage, typing, administrative support and audit)  Recruitment agency to communicate offer details (if any)
	Employment history and CV				
	References from previous employees	Recruitment agency Previous employers	For considering potential package and offer		
	Professional specialisms	Bar Standards Board/The Bar Council			
	Education and qualifications				
	Practicing certificate details and caveats	External testing/assessment body			
	Practicing certificate status				
	Various test scores as appropriate – MOT, 16pf, Watson Glazer, professional qualifications				
	Salary and benefits				
	Disciplinary record				

	What we collect	Source	Purpose	Legal basis	Recipients
	Date of birth				
<b>Interests</b>	Professional and personal interests  Languages spoken	Individual himself or herself  Recruitment agency	For assessing their suitability for the role	Our legitimate interest in processing such information in the course of their prospective employment or membership	Our service providers (such as data storage, typing, administrative support and audit)
<b>ID document information</b>	Information contained in or provided to us as part of our recruitment or take on process. This includes details included in copy personal photo and residential ID documents we receive  Visa documentation (right to work in the UK)	Individual himself or herself  Recruitment agency	For obtaining/verifying evidence of identity  In order to confirm that the individual is entitled to work in the UK  Security and prevention of crime	Our legitimate interest in processing such information in the course of their prospective employment or membership  Compliance with a legal obligation	UK regulatory and law enforcement bodies, where required of us under UK law or regulation  Our service providers (such as data storage, typing, administrative support and audit)