

**Schedule 2**  
**Data about individuals who are Clients**

	What Members collect	Source	Purpose	Legal basis	Recipients
<b>Contact information</b>	Home and work addresses	Individual himself or herself	For contacting individuals where the relevant Member needs to do so as part of any Client work	Performance of contract with Client	Chambers
	Landline/mobile phone or fax numbers	Other professional advisers		Consent	Other parties and/or their professional advisers involved in a matter where required as part of the conduct of the matter
	Email addresses		For marketing the relevant Member's services, in person, or via communications	Our legitimate interests in performing our instructions and in marketing our services	Government bodies (such as HMRC) Courts, tribunals, local authorities where required as part of the conduct of the matter
	Previous addresses	Other parties involved in matter	For communications in relation to establishing a client relationship, obtaining evidence of identity of the Client, and communications regarding the relevant Member's services and fees	The legitimate interest of the Client in performing its instructions	UK regulatory and law enforcement bodies, where required of the relevant Member under UK law or regulation
			For use in order to fulfil the Client's instructions	Compliance with a legal obligation	Compilers of legal directories (where you have agreed to be a referee)
<b>Employment information</b>	Position/Title	Individual himself or herself	For marketing the relevant Member's services, in person, or via communications	Performance of contract with Client	Chambers
	Employment history			Consent	Other parties and/or their professional advisers involved in a matter where required as part of the conduct of the matter
	Professional specialisms	Other professional advisers			
	Qualifications		For communications in relation to establishing a	Our legitimate interests in performing our	

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	Other parties involved in matter	client relationship, obtaining evidence of identity of the Client, and communications regarding the relevant Member's services and fees	instructions and in marketing our services  Compliance with a legal obligation	Government bodies (such as HMRC) Courts, tribunals, local authorities where required as part of the conduct of the matter  UK regulatory and law enforcement bodies, where required of the relevant Member under UK law or regulation
<b>Interests</b>	Professional and personal interests  Other parties involved in matter	Individual himself or herself  For use in order to fulfil the Client's instructions	Performance of contract with client  Consent  Our legitimate interests in performing our instructions and in marketing our services.  The legitimate interest of the Client in performing its instructions.	Chambers  Other parties and/or their professional advisers involved in a matter where required as part of the conduct of the matter  Government bodies (such as HMRC) Courts, tribunals, local authorities where required as part of the conduct of the matter
		For marketing the relevant Member's services, in person, or via communications	Our legitimate interests in marketing our services	Chambers

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<b>Financial information</b>	Bank details Transaction history	Individual himself or herself Other professional advisers Other parties involved in matter Third party information sources, such as credit reference databases	Captured when we receive or make a payment to/from an individual, or make payments on behalf of an individual and retained as evidence of the transactions	Performance of contract with client Compliance with a legal obligation Our legitimate interests in performing our instructions and establishing the Client's ability to pay the costs of a matter	Chambers Our bank Other parties and/or their professional advisers involved in a matter where required as part of the conduct of the matter Government bodies (such as HMRC) Courts, tribunals, local authorities, where required as part of the conduct of the matter UK regulatory and law enforcement bodies, where required of the relevant Member under UK law or regulation
<b>ID document information</b>	Information contained in or provided to us as part of any client ID checks. This includes details included in copy personal photo and residential ID documents we receive.	Individual himself or herself Other professional advisers	For communications in relation to establishing a client relationship, obtaining evidence of identity of the Client, and communications regarding the relevant Member's services and fees	Compliance with a legal obligation Consent	Chambers UK regulatory and law enforcement bodies, where required of the relevant Member under UK law or regulation With the consent of the individual, the relevant Member will provide copies of documents to other organisations who wish to

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				verify the identity of the individual	
<b>Other</b>	<p>Other information which is relevant to our services and which is supplied to us or obtained by us in order to fulfil instructions from the Client. The nature of the information will depend upon the matter concerned but may include:</p> <p>Information about health (for example in the context of medical treatment or employment disputes or private wealth planning)</p> <p>Information about the individual's sex life (for example in the context of matrimonial matters)</p> <p>Copies of correspondence, messages and documents written by or to the individual.</p> <p>Information about trade union membership in the context of employment matters</p> <p>Information about criminal convictions, where these are pertinent to a matrimonial,</p>	<p>Individual himself or herself</p> <p>Other professional advisers</p> <p>Other parties involved in matter</p> <p>Third party information sources, such as credit reference databases</p>	<p>For use in order to fulfil the Client's instructions</p>	<p>Performance of contract with Client</p> <p>Consent</p> <p>Our legitimate interests in performing our instructions and in marketing our services</p> <p>The legitimate interest of the Client in performing its instructions</p> <p>Compliance with a legal obligation</p>	<p>Chambers</p> <p>Other parties and/or their professional advisers involved in a matter where required as part of the conduct of the matter</p> <p>Government bodies (such as HMRC) Courts, tribunals, local authorities where required as part of the conduct of the matter</p> <p>UK regulatory and law enforcement bodies, where required of the relevant Member under UK law or regulation</p> <p>Members may disclose personal data to pupils/mini pupils, however mini pupils should not be given access to any files which contain special categories of data.</p>

**What Members collect**

**Source**

**Purpose**

**Legal basis**

**Recipients**

immigration or litigation  
matter or where the  
information is provided for us  
to assist the client in  
complying with disclosure  
obligations