

Schedule 4

Data about third parties who are involved, directly or indirectly, in matters and/or cases in relation to which a Member is asked to advise or represent a Client

	What Members collect	Source	Purpose	Legal basis	Recipients
Contact information	Home and/or work addresses	Individual himself or herself	For contacting individuals where the relevant Member needs to do so as part of any Client work	The relevant Member's legitimate interests in performing its instructions	The Client Chambers
	Landline/mobile phone or fax numbers	The Client or its professional advisers			Other professional advisers of the Client
	Email addresses		For use in order to fulfil the Client's instructions	The legitimate interest of the Client in performing its instructions.	Other parties and/or their professional advisers involved in a matter where required as part of the conduct of the matter
	Previous addresses	Other parties involved in matter		Compliance with a legal obligation	Government bodies (such as HMRC) Courts, tribunals, local authorities, where required as part of the conduct of the matter UK regulatory and law enforcement bodies, where required of the relevant Member under UK law or regulation Our service providers (such as data storage, typing, administrative support and audit)

	What Members collect	Source	Purpose	Legal basis	Recipients
Employment information	Position/Title Employment history Professional specialisms Qualifications	Individual himself or herself The Client Other professional advisers Other parties involved in matter Third party information sources	For use in order to fulfil the Client's instructions	The relevant Member's legitimate interests in performing its instructions The legitimate interest of the Client in performing its instructions Compliance with a legal obligation	The Client Chambers Other professional advisers of the Client Other parties and/or their professional advisers involved in a matter where required as part of the conduct of the matter Government bodies (such as HMRC) Courts, tribunals, local authorities, where required as part of the conduct of the matter UK regulatory and law enforcement bodies, where required of the relevant Member under UK law or regulation Our service providers (such as data storage, typing, administrative support and audit)
Interests	Professional and personal interests	Individual himself or herself Other parties involved in matter	For use in order to fulfil the Client's instructions	The relevant Member's legitimate interests in	The Client Chambers

What Members collect	Source	Purpose	Legal basis	Recipients
	Third party information sources		<p>performing its instructions</p> <p>The legitimate interest of the Client in performing its instructions.</p>	<p>Other professional advisers of the Client</p> <p>Other parties and/or their professional advisers involved in a matter where required as part of the conduct of the matter</p> <p>Government bodies (such as HMRC) Courts, tribunals, local authorities, where required as part of the conduct of the matter</p> <p>Our service providers (such as data storage, typing, administrative support and audit)</p>
Financial information	<p>Bank details</p> <p>Transaction history</p>	<p>Captured when the relevant Member receives or makes a payment to/from an individual, or makes payments on behalf of an individual and retained as evidence of the transactions.</p>	<p>Compliance with a legal obligation</p> <p>The relevant Member's legitimate interests in performing its instructions</p> <p>The legitimate interest of the Client in performing its instructions</p>	<p>The Client</p> <p>Chambers</p> <p>Other professional advisers of the Client</p> <p>Our bank</p> <p>Other parties and/or their professional advisers involved in a matter where required as part of the conduct of the matter</p>

What Members collect	Source	Purpose	Legal basis	Recipients
				<p>Government bodies (such as HMRC) Courts, tribunals, local authorities, where required as part of the conduct of the matter</p> <p>UK regulatory and law enforcement bodies, where required of the relevant Member under UK law or regulation</p> <p>Our service providers (such as data storage, typing, administrative support and audit)</p>
<p>Other</p> <p>Other information which is relevant to our services and which is supplied to us or obtained by us in order to fulfil our instructions from the Client. The nature of the information will depend upon the matter concerned but may include:</p> <p>Copies of correspondence, messages and documents written by or to the individual.</p> <p>Information about health (for example in the context of medical treatment or</p>	<p>Individual himself or herself</p> <p>The Client</p> <p>Other professional advisers</p> <p>Other parties involved in matter</p> <p>Third party information sources, such as credit reference databases</p>	<p>For use in order to fulfil the Client's instructions</p>	<p>The relevant Member's legitimate interests in performing its instructions</p> <p>The legitimate interest of the Client in performing its instructions.</p> <p>Compliance with a legal obligation</p>	<p>The Client</p> <p>Chambers</p> <p>Other professional advisers of the Client</p> <p>Other parties and/or their professional advisers involved in a matter where required as part of the conduct of the matter</p> <p>Government bodies (such as HMRC) Courts, tribunals, local authorities, where required as part of the conduct of the matter</p>

What Members collect	Source	Purpose	Legal basis	Recipients
<p>employment disputes or private wealth planning)</p> <p>Information about the individual's sex life (for example in the context of matrimonial matters)</p> <p>Information about trade union membership in the context of employment matters.</p>				<p>UK regulatory and law enforcement bodies, where required of the relevant Member under UK law or regulation</p> <p>Our service providers (such as data storage, typing, administrative support and audit)</p> <p>Members may disclose personal data to pupils/mini pupils, however mini pupils should not be given access to any files which contain special categories of data.</p>