

Schedule 1 – Data Processed Register

Section 1

Data about individuals who apply for membership, employment, pupillage, mini-pupillage or work experience with Chambers

	What we collect	Source	Purpose	Legal basis CONSENT AND	Recipients
Contact information	Name	Individual themselves	For contacting individuals where required	Our legitimate interest in processing such information in respect of their prospective visit, pupillage, employment or membership	UK regulatory and law enforcement bodies, where required of us under UK law or regulation Our service providers (such as data storage, typing, administrative support and audit) Our members acting as processors
	Home and work addresses	sometimes via recruitment portal	For obtaining/verifying evidence of identity		
	Landline/mobile phone or fax numbers	Recruitment agency			
	Email addresses				
	Previous addresses				
Employment information	Position/Title	Individual himself or herself	For assessing their suitability for the role	As above	As above
	Employment history and CV	Recruitment agency	For considering potential package and offer	As above	As above
	References from previous employees	Previous employers			
	Professional specialisms	Bar Standards Board/The Bar Council			
	Education and qualifications				
	Practising certificate details and caveats	External testing/assessment body			
	Practising certificate status				



	Test scores on psychometric or situational judgment test	External testing/assessment body		As above	As above
	Salary and benefits, income	Individual himself or herself Recruitment agency Previous employers		As above	As above
	Disciplinary record	Individual himself or herself Recruitment agency Previous employers		As above	As above
	Date of birth	Individual himself or herself		As above	As above
	Health data in limited circumstances				
Interests	Professional and personal interests	Individual himself or herself	For assessing their suitability for the role	As above	As above
	Languages spoken	Recruitment agency			



ID document information	Information contained in or provided to us as part of our recruitment or take on process. This includes details included in copy personal photo and residential ID documents we receive Visa documentation (right to work in the UK)	Individual himself or herself Recruitment agency	For obtaining/verifying evidence of identity In order to confirm that the individual is entitled to work in the UK Security and prevention of crime	As above Compliance with a legal obligation	As above
--------------------------------	---	---	---	--	----------