



UK GDPR Privacy Notice

PRIVACY NOTICE OF:

Robert Mundy KC

SERLE COURT, 6 NEW SQUARE, LINCOLN'S INN, LONDON WC2A 3QS

ICO Registration Number: Z1669837

19 August 2025

Policy became operational on: 26 August 2025

Next review date: 1 January 2027



1. Please read the following information carefully.
2. This privacy notice contains information about the personal data I collected, store and process and the reasons I process it. It also tells you who I share this information with, the security mechanisms I have put in place to protect your data and how to contact me if you need further information. It does not create contractual rights.

Who Am I?

3. My name is Robert Mundy. I am a barrister and a member of Serle Court. My registered address is Serle Court, 6 New Square, Lincoln's Inn, London WC2A 3QS.
4. I am registered with the Information Commissioner's Office (ICO) as a Data Controller for the personal data that I hold and process as a barrister. and my ICO registration number is Z1669837. If you need to contact me about your data or this privacy notice, you can reach me at rmundy@serlecourt.co.uk.

What I use personal information for?

5. I use personal information for the following purposes (the "Purposes"):
 - 5.1 to provide legal services to my clients, including the provision of legal advice and representation in courts, tribunals, arbitrations, and mediations;
 - 5.2 to keep accounting records and carry out office administration;
 - 5.3 to make returns to HMRC or professional indemnity insurers;
 - 5.4 to take or defend legal or regulatory proceedings or to exercise a lien;
 - 5.5 to investigate and address concerns;
 - 5.6 to respond to complaints or potential complaints or make complaints;
 - 5.7 to check for potential conflicts of interest in relation to future potential cases;
 - 5.8 to assist in any tendering or panel membership applications;
 - 5.9 to assist in any other applications for the purpose of professional development or career progression;
 - 5.10 to communicate legal updates and judgments to other legal professionals;

- 5.11 to promote and market my services;
- 5.12 to recover debts;
- 5.13 to communicate with regulators;
- 5.14 to carry out anti-money laundering and terrorist financing checks;
- 5.15 to train other barristers and when providing work-shadowing opportunities;
- 5.16 to respond to requests for references; and
- 5.17 as otherwise required or permitted by law.

Who do I collect information about?

- 6. Some personal information relates to my clients. But not all does. For instance, it might be necessary for a client to tell me about another person's affairs in so I can advise the client or represent him or her in court.

What personal information do I collect?

- 7. When carrying out the provision of legal services or providing a reference I may collect personal information. Depending on the nature of the case and the legal services I am providing, this may include information about:
 - 7.1 family details
 - 7.2 lifestyle and social circumstances
 - 7.3 goods and services
 - 7.4 finances
 - 7.5 education, training and employment
 - 7.6 physical or mental health
 - 7.7 racial or ethnic origin
 - 7.8 political opinions
 - 7.9 religious, philosophical or other beliefs
 - 7.10 trade union membership
 - 7.11 sex life or sexual orientation
 - 7.12 genetic data
 - 7.13 biometric data for the purpose of uniquely identifying a natural person

- 7.14 criminal proceedings, outcomes and sentences, and related security measures
- 7.15 other personal data relevant to instructions to provide legal services, including data specific to the instructions in question.

Who do I collect information from?

- 8. I will collect much of this information from my clients or solicitors who instruct me on behalf of my clients. But I may also obtain information, including information in these categories from others, such as:

- 8.1 other legal professionals,
- 8.2 other professionals or experts,
- 8.3 members of the public,
- 8.4 my clients' family and friends,
- 8.5 witnesses,
- 8.6 courts and other tribunals,
- 8.7 government departments,
- 8.8 in the event of complaints, the Head of Chambers, other members of Chambers who deal with complaints, the Bar Standards Board, and the Legal Ombudsman,
- 8.9 other regulatory authorities,
- 8.10 current, past or prospective employers,
- 8.11 education and examining bodies,
- 8.12 business associates, professional advisers and trade bodies, e.g. the Bar Council,
- 8.13 the intended recipient, where you have asked me to provide a reference,
- 8.14 the general public in relation to the publication of legal judgments,
- 8.15 data processors, such as my Chambers staff, IT support staff, email providers, data storage providers, and
- 8.16 public sources, such as the press, public registers and law reports.



9. If you are not a client and I receive information in circumstances where I have an obligation of professional confidentiality, I will not normally tell you I have information about you.

Do you have to provide me with personal information?

10. If I have been instructed by you or on your behalf to provide legal services, I may require you to provide me with personal information so I can provide you with advice or representation, comply with my professional obligations and keep accounting records.
11. If you have asked me for a reference, I may require you to provide me with personal information so I can provide the reference and comply with my professional obligations.

What legal basis do I rely on to process personal information?

12. My clients have a legitimate interest in receiving legal advice and representation. I rely on their legitimate interests in processing personal information.
13. I also rely on the my clients', my regulators' and my own legitimate interests in processing the information for the Purposes set out above.
14. If you are a client, processing your personal data may be necessary for the performance of a contract for legal services. If you are a potential client processing is necessary may be necessary to take steps at your request prior to entering into a contract.
15. If you have consented to the processing of your personal information, then I may process your information for the Purposes set out above to the extent to which you have consented to me doing so.
16. In certain circumstances processing may be necessary in order that I can comply with a legal obligation to which I am subject (including providing legal services to others and carrying out anti-money laundering or terrorist financing checks).

17. In relation to information in categories 7.6 to 7.14 above (those being categories which are considered to include particularly sensitive information):
- 17.1 I am entitled by law to process the information where the processing is necessary for legal proceedings, related legal advice, or otherwise for establishing, exercising or defending legal rights.
- 17.2 Otherwise I may, with your consent, process the information for the purposes set out in purposes 5.5 and 5.6 above. I need your consent to carry out processing of this data for these purposes. However, if you do not consent to processing for purpose (5.6) (responding to complaints or potential complaints) I will be unable to take your case. This is because I need to be able to retain material about your case until there is no prospect of a complaint. And if you do not consent to processing for purpose (5.16), I will not be able to provide a reference, because I need to provide an informed and complete reference.

Who will I share your personal information with?

18. It may be necessary to share personal information with:
- 18.1 my clients,
- 18.2 any solicitor or other intermediary used by a client,
- 18.3 other legal professionals, such as counsel for an opposing party,
- 18.4 experts and other witnesses,
- 18.5 my chambers management and staff who provide administrative services,
- 18.6 data processors, such as my Chambers staff, IT support staff, email providers, data storage providers,
- 18.7 prosecution authorities,
- 18.8 courts and tribunals,
- 18.9 trainee barristers,
- 18.10 lay clients,
- 18.11 family and associates of the person whose personal information I am processing,
- 18.12 in the event of complaints, the Head of Chambers, other members of Chambers who deal with complaints, the Bar Standards Board, and the Legal Ombudsman,

- 18.13 other regulatory authorities,
 - 18.14 current, past or prospective employers,
 - 18.15 education and examining bodies,
 - 18.16 law enforcement officials, government authorities, or other third parties, to meet any legal obligations;
 - 18.17 legal directories, for the purpose of professional development;
 - 18.18 any relevant panel or tendering committee, for the purpose of professional development;
 - 18.19 accountants and banking officials;
 - 18.20 business associates, professional advisers and trade bodies, e.g. the Bar Council, and
 - 18.21 the intended recipient, where you have asked me to provide a reference.
19. If you are a client, some of the information you provide will be protected by legal professional privilege unless and until the information becomes public in the course of any proceedings or otherwise. As a barrister I have an obligation to keep your information confidential, except where it otherwise becomes public or is disclosed as part of the case or proceedings.
20. I may be required to provide your information to regulators, such as the Bar Standards Board, the Financial Conduct Authority or the Information Commissioner's Office. In the case of the Information Commissioner's Office, there is a risk that your information may lawfully be disclosed by them for the purpose of any other civil or criminal proceedings, without my consent or yours, which includes privileged information.
21. I may also be required to disclose your information to the police or intelligence services, where required by law or court order.

How long will I store your personal data?

22. I retain your personal data while you remain a client unless you ask me to delete it. My Retention and Disposal Policy (copy available on request) details how long I hold data for after the conclusion of your case and how I dispose of it when it

no longer needs to be held. I will delete or anonymise your information at your request unless:

- 22.1 there is an unresolved issue, such as a claim or dispute;
 - 22.2 I am legally required to; or
 - 22.3 there are overriding legitimate business interests to do so.
23. I will typically retain case files for a period of 15 years following the conclusion of a case/matter. This reflects the period recommended by the Bar Mutual Indemnity Fund and potential limitation periods.
24. Case documents may also be retained for learning purposes and legal research. Where this is the case, I will anonymise the personal information/redact information which may identify an individual/risk assess the continued retention of the documents.
25. I will store some personal information which I need to carry out conflict checks for the rest of my career. However, this is likely to be limited to names and contact details and brief details of the nature of the case.
26. Names and contact details held for marketing purposes will be stored indefinitely or until I become aware or am informed that the individual has ceased to be a potential client.

When may I transfer information to third countries?

27. I may transfer your personal data to a third country or international organisation where:
- 27.1 the country or recipient is within the EU or covered by an adequacy decision of the Commission
 - 27.2 appropriate safeguards have been put in place; or
 - 27.3 one of the derogations for specific situations under GDPR Article 49 is applicable to the transfer. These include (in summary):

- (a) the transfer is necessary to perform, or to form, a contract to which I am a party with you; or with a third party where the contract is in your interests;
- (b) the transfer is necessary for the establishment, exercise or defence of legal claims;
- (c) you have provided your explicit consent to the transfer; or
- (d) the transfer is of a limited nature, and is necessary for the purpose of my compelling legitimate interests.

How do you exercise your rights?

- 28. The General Data Protection Regulation gives you specific rights around your personal data. For example, you may be entitled to be informed about the information I hold and what I use it for, or to ask for a copy of the personal information I hold about you, or to ask me to correct any inaccuracies with the personal data I hold. You can ask me to stop sending you direct mail, or emails, or in some circumstances ask us to stop processing your details.
- 29. If you want to exercise any of these rights, please:
 - 29.1 use the contact details at the end of this document;
 - 29.2 please provide a contact address so that you can be contacted to request further information to verify your identity;
 - 29.3 provide proof of your identity and address; and
 - 29.4 state the right or rights that you wish to exercise.
- 30. I will respond to you within one month from when I receive your request. I may need to ask you to provide other information so I can verify your identity.
- 31. Finally, if I do something irregular or improper with your personal data you can seek compensation for any distress you are caused or loss you have incurred. You can find out more information from the ICO's website http://ico.org.uk/for_the_public/personal_information and this is the organisation that you can complain to if you are unhappy with how I dealt with you.



Changes to this privacy notice

32. I continually review my privacy practices and may change this policy from time to time. When I do, the revised version will be placed on Chambers' website.